

April 3, 2008

Mr. Kevin Brunner, City Manager
City of Whitewater (Walworth County)
312 W. Whitewater Street
Whitewater, WI 53190

Dear Mr. Brunner:

I am pleased to inform you that the City of Whitewater has been delegated commercial building code enforcement authority in accordance with Wisconsin Statutes s. 101.12(3)(g). Your municipality has been authorized per this section to provide inspections in lieu of the state for all commercial building projects, regardless of size, in your municipality. However, plan review for these projects will still be done by our agency. An exception to the above is that our agency retains jurisdiction for inspection for all state-owned buildings.

We will periodically monitor your municipality and request activity reports to ensure that our delegated responsibilities are being properly fulfilled by the municipality. Municipalities are always free to relinquish their delegated authority at any time given proper notice.

I understand that Bruce Parker and Don Jones will be responsible for inspections and has the proper certification to do so. We do require that inspectors attend agency-approved continuing education to maintain their certification.

We will begin work on a press release announcing this action so that building designers will be made aware of this service. Our agent program manager, Henry Kosarzycki is available at any time to meet with you or your inspector to discuss our procedures for state inspections in delegated municipalities. He can be reached at 608-212-0138.

The Division of Safety and Buildings looks forward to working with you.

Sincerely,

Gregory C. Jones
Division Administrator

cc: Henry Kosarzycki, Auditor and Agent Program Manager
Robert DuPont, Director, Bureau of Program Development
Randy Baldwin, Director, Bureau of Integrated Services
Amanda Jutrzonka, Office of Public Information